



General Assembly Meeting Minutes

PTA: West Sedona School PTA, Executive Board Meeting

Date: November 18, 2019

Time: 6:04 p.m.–6:39 p.m.

- I. Call Meeting to Order 6:00 pm
 - Pledge of Allegiance Attendance:
- II. Attendance: Theresa Zaun, Luke Bruesch, Jessica Nelson, Mel Monahan-Bruesch, Amanda Pfaff
- III. Introduction of the Board: Theresa Zaun –President, Jessica Nelson – VP #1, Eniselina Logston- VP #2, Mel Monahan- Bruesch- VP #3, Elizabeth Ocampo-Secretary, Luke Bruesch- Treasurer, Brenda Cady- Principal
- IV. Approval of the Minutes- Motioned by Theresa Zaun Second by Mel –Unanimously Approved
- V. Approval of the Financial Report- Mel made a motion to approve report, Luke Second the Motion- Unanimously Approved
- VI. Reports of Officers (try to limit to 2-3 minutes of highlights, put the rest in writing for all to see)
 - Treasurer’s Report –Read by Luke Bruesch- Balance in Savings: \$2,479.00 (\$1500 of savings in for Wildcat Scholarship) Balance in Checking: \$25,628.53
 - President’s Report—No Report at this time
 - Membership Report –Given By Theresa Zaun 84 members
 - Principal’s Report-See attached letter
- VII. Reports of Committees (same—2-3 minutes, in writing if more complicated)
 - Carnival: Mel - Money Raised: Silent Auction \$3,719.00 (still some outstanding items)- Ticket Sales \$13,262.83 Sponsors - \$18,500.00 Total Raised \$35,481.83 Money spent \$11,005.46
- VIII. Unfinished Business
 - None at this Time
- IX. New Business
 - Funding Requests: Theresa made a motion to approve \$75 for nurse’s office supplies. Mel Second it and Unanimously Approved
 - Amand Pfaff made a motion to approve a sensory path stencil kit for \$1,275.00, Luke seconds the motion - Unanimously approved
 - Mel made a motion to approve 3 water bottle filling stations along with new drinking fountains for \$7,822.65 installed by AZ Best Plumbing, Luke second the motion- Unanimously approved.



- Jessica makes a motion to approve new budget, Mel seconded the motion - Unanimously approved
- Mel made a motion to approve teacher/Staff reimbursements for PTA members working the Carnival not to exceed \$8000, Luke seconded the motion, Unanimously approved.
- Water bottles to be researched for possible purchase with Wildcat Logo to sell.

X. Announcements

- December 19, 5 to 6:00 Polar Express
- PTA General Assembly Meetings: February 24, 2020, April 27,2020
- PTA Website: wildcatcarnival.com
- Facebook: West Sedona PTA
- Currently looking for new board member for 2020-2021 school year
- Coin War PTA sponsored

West Sedona School PTA 2019 ~ 2020 Budget

Income:

Wildcat Carnival	\$33,500
Sponsors:	\$18,500
Tickets:	\$10,000
Silent Auction:	\$5,000
Summer Activity Fair	\$1,000
Membership	\$100
In-Kind: Bookkeeping	\$250
In-Kind: Printing	\$1000
In-Kind: Web/Social Media/Banner	\$1000
T-Shirts	\$500
In-Kind: Misc.	\$500
Meet & Greet	\$150
Amazon Smiles	\$100
Bashas Rebate	\$100
Total:	<u>\$38,200</u>

Expenses:

Wildcat Carnival	\$11,000
Chamber of Commerce	\$150
PTA Insurance:	\$165
Teacher/Staff Appreciation:	\$1,500
Wildcat Scholarship	\$1,000
6 th Grade STEM Trip	\$500
In-Kind: Bookkeeping	\$250
In-Kind: Printing	\$1000
In-Kind: Web/Social Media/Banner	\$1000
In-Kind: Misc.	\$500
Summer Bash	\$1,000
PTA Course Reimbursement	\$250
General Fund Requests	\$10,000
Teacher Classroom Reimbursement	\$ 7,550
Web Design	\$1,000
PTA Dues	\$500
T-Shirts	\$800
Total:	<u>\$38,165</u>

PTA General Assembly Agenda

Brenda Cady <cady@sedonak12.org>

Mon, Nov 18, 2019 at 11:18 AM

To: Theresa Zaun <tzaun@sedonak12.org>

Cc: Aaron Coleman <coleman@sedonak12.org>, Dennis Dearden <dearden@sedonak12.org>

Hi Theresa,

Here is my brief report as promised in lieu of my attendance this evening:

Greetings PTA and present members,

I am unable to attend this evening's meeting but do not want to miss the opportunity to thank our PTA Board for a fine event, our school Carnival, that generated thousands of dollars for the betterment of our school community. The hours of preparation and commitment to hold such an event is commendable and should not go unnoticed. I sincerely thank those involved, especially our hard working PTA Board. Thank you. I further wanted to share that our Special Education Director, Mr. Aaron Coleman will be replacing me in my role as Principal effective January 6, 2020. In turn, I will be going to the high school to be the Director of the Red Rock Academy focusing on students who are in credit recovery in order to graduate on time. I will also be assisting in other capacities in order to keep our great district moving forward. This is a win-win for the district with the focus being on students. Mr. Coleman and I are in constant communication and are unified on all fronts. This transition will be a smooth one. To kick-off his Principalship here at West Sedona, we welcome the community to come to our 2nd Annual Polar Express Night on Thursday, December 19th from 5PM-6:30PM where Mr. Coleman will be present to greet you and experience how wonderful our school community is. I am active Principal from now until Mr. Coleman takes position in the new year. I know that our community will take kind to his leadership and the skills he has to offer to keep West Sedona moving forward. Thank you for your continued support.

Thank you,
Brenda

Mrs. Brenda M. Cady, M.Ed.
West Sedona School Principal
AdvancED STEM Certified School
Office: 928-204-6600



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